

## **Londonderry Township Board of Supervisors**

### **Meeting Minutes**

March 5, 2012

The Londonderry Township Board of Supervisors held their regular scheduled meeting on Monday, March 5, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

**Present:** Andy Doherty, Chairman  
Ronald Kopp, Vice Chairman  
Anna Dale, Member  
Mike Geyer, Member  
Bart Shellenhamer, Member  
Steve Letavic, Township Manager  
Darrin Robinson, Code/Zoning Officer  
Peter Henninger, Solicitor  
Andrew Kenworthy, Engineer

**Absent:** Beth Graham, Office Manager; Deana Corrigan, Treasurer; Mike Johnson, GC Manager; John Kesler, PW Director

#### **Salute the Flag**

#### **Citizen's Input**

Don John, 3802 E. Hbg. Pike, questions regarding the OLSDS & ACT 537

#### **Approval of Minutes – February 6, 2012**

Mr. Shellenhamer motioned to approve the February 6, 2012 minutes as presented, Mrs. Dale seconded the motion. Motion approved.

Mr. Henninger noticed an error in the minutes that stated this was a Re-Org meeting.

Mr. Geyer motioned to amend the minutes removing the Re-Org in the first sentence, Mr. Shellenhamer seconded. Motion approved.

#### **Manager's Report – Steve Letavic**

##### **Gaming Grant - Infrastructure**

Mr. Letavic informed the board that Darrin Robinson, Code/Zoning Officer and Chris Currci, HRG, met with Lori Yeich of DCNR. This was a required pre-application meeting to explain the scope of the project and gain their support. The grant application will be filed by March 28th and hope to have a response from DCNR in the fall of 2012.

##### **FEMA Flood Hazard Mitigation Grant**

Mr. Letavic informed the board that the grant was filed on February 23<sup>rd</sup>.

##### **Work Flow Calendar**

Mr. Letavic reported that he has been working with Wade Burrell, Sam Risteff & Paul Schmidt to complete the calendar and hopes to have it finished by the first week in April. The incentive of the work flow calendar is to stay on track, on budget and working together as a team.

**Treasurer's Report** – Steve Letavic for Deana Corrigan

**Payment of Invoices**

Mr. Letavic requested approval to pay invoices in the amount of:

General Fund	\$40,700.40
Golf Course	\$7221.38
Escrow	\$1367.27
Liquid Fuels	\$0.00

Mrs. Dale motioned to approve payment of invoices as requested, Mr. Kopp seconded. Motion approved.

**Zoning & Codes** – Darrin Robinson

**Zeager Bros., Inc. – Time Extension to June 6, 2012**

Mr. Shellenhamer motioned to accept the time extension of June 6, 2012, Mr. Kopp seconded. Motion approved.

**Schmidt Farm Subdivision – Time Extension to June 16, 2012**

Mr. Shellenhamer motioned to accept the time extension of June 16, 2012, Mr. Geyer seconded. Motion approved.

**FEMA Meeting**

Mr. Robinson informed the board that he will be meeting with FEMA on March 8, 2012 to discuss flood management.

**Zoning Hearings**

Mr. Robinson informed the board that there are two Zoning Hearings on March 12, 2012 for 259 N. Geysers Church Road and also for 290 Old Farm Road.

**Golf Course** – Steve Letavic for Mike Johnson

Mr. Letavic reported that Sam Risteff and Paul Schmidt attended a Turf Grass Seminar to learn about new products and review 2011 turf problems.

Sam Risteff and Wade Burrell met with HIA officials regarding the airport's scope of work for tree trimming.

Work Release laborers from DCP will be scheduled to help with projects on the golf course and in the parks in an effort to reduce labor costs in March & April.

98% of equipment repair maintenance has been completed.

**Public Works** – Steve Letavic

Mr. Letavic reported that cleanup has been done on Swatara Creek Road and Newberry Road, Wade Burrell is working on FEMA reporting and funding and the Public Works crew is working on opening Sunset Park.

**Solicitor's Report** – Peter Henninger

**OLSDS Ordinance Update**

Mr. Henninger informed the board that the OLSDS Ordinance must be adopted and in place prior to the ACT 537 updated submissions to be done this summer.

A public meeting(s) was suggested to inform/update the residents about the OLSDS program. The board agreed to hold the first public meeting at the April 17<sup>th</sup> Work Session. It was also suggested that a meeting notice be posted at Tri-County Boat Club to inform the Island residents of the meeting.

### **Tax Assessment Appeal**

Mr. Henninger informed the board that 3129 Steinruck Road has been granted a \$139.00 per year reduction in taxes.

Mr. Kopp motioned to approve the stipulation and agreement on the Steinruck Road Tax Assessment appeal, Mrs. Dale seconded. Motion approved.

**Engineer** - Andrew Kenworthy

### **537 Plan Update**

Mr. Kenworthy reported that the mailings to approximately 800 residents for OLSDS surveys & well samples will be sent out March 12, 2012. With cooperation from residents receiving surveys HRG will schedule & sample wells.

### **Round Top Road Update**

Mr. Kenworthy reported the contractors anticipated schedule is to:

- Start the Brinser Rd. pipe replacement the first week of March
- Start Round Top Road the third week of March
- Set the first precast box the first week of April
- Paving/guide rail/cleanup by end of April

### **Foxianna Road Update**

- Design work and project manual are complete
- GP-11 permit received

### **Construction Updates**

#### **Roundtop Road Bridge**

Notice to proceed was given to the contractor effective Jan. 5, 2012.

#### **Foxianna Road Bridge**

Design work & project manual are complete. Anticipated bid advertising on Feb. 13<sup>th</sup> & 16<sup>th</sup> with the intended opening on March 5<sup>th</sup>. Estimate substantial completion by July 3, 2012.

### **On-Lot Sewage Disposal System Ordinance (OLSDS)**

Draft was sent to SEO and comments have been received. Second draft being finalized for Board consideration.

### **Emergency Generator Containment**

Plans are finalized and were delivered to the township February 15, 2012.

### **ARLE Grant**

Design and specs are in process. Anticipate submitting to PennDOT at the end of March.

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**Flood Hazard Mitigation Grant**

Application was submitted February 29, 2012. Anticipate following up with PEMA in March to determine future schedule.

**DCNR C2P2 Grant Application**

Meeting was held March 1, 2012 with DCNR. Grant application is in progress with submission date of March 28, 2012

**EMA** – Sam Naples

No Report

**New Business**

None

**Old Business**

None

Mr. Doherty adjourned to Executive Session at 8:30pm. Executive Session ended at 8:54pm.

Mrs. Dale motioned to adjourn the Regular Meeting at 8:55pm, Mr. Shellenhamer seconded. Motion approved.